

**November 2015 Auction under ESP III**  
**FINAL Acceptable Modifications to the Pre-Bid Security Documents**

This document contains the **FINAL** comprehensive list of modifications to the Sample Pre-Bid Letter of Credit, Letter of Intent to Provide a Guaranty, and Letter of Reference that are **ACCEPTABLE** to AEP Ohio on an optional basis for the November 2015 Auction under ESP III.

The Sample Pre-Bid Security Documents are available on the “*Information – Documents*” page of the AEP Ohio CBP website.

## **Acceptable Modifications to the Pre-Bid Letter of Credit**

### **Original Beneficiary**

To: Ohio Power Company, an Ohio corporation (“AEP Ohio”)  
c/o National Economic Research Associates, Inc. (“NERA”)  
Auction Manager  
1835 Market Street, Suite 1205  
Philadelphia, PA 19103

### **Acceptable Modifications to Beneficiary**

B.1 To: Ohio Power Company, an Ohio corporation (“AEP Ohio”)  
c/o National Economic Research Associates, Inc. (“NERA”)  
Auction Manager  
1835 Market Street, Suite 1205  
Philadelphia, PA 19103

[Applicant: \(Full name and address\)](#)

### Original Paragraph 1

1. We hereby establish in your favor this irrevocable Letter of Credit (this “Letter of Credit”) for the account of \_\_\_\_\_ (“the Bidder”), in the amount of \$\_\_\_\_\_, effective immediately and available to you at sight upon demand at our counters at \_\_\_\_\_[location] and expiring on \_\_\_\_\_[date] which is at least 60 calendar days from date of issuance, unless terminated earlier in accordance with the provisions hereof or otherwise extended.

### Acceptable Modifications to Paragraph 1

- 1.1 We hereby establish in your favor this irrevocable Letter of Credit (this “Letter of Credit”) for the account of \_\_\_\_\_ (“the Bidder”), in the amount of \$\_\_\_\_\_, effective immediately and available to you at sight upon demand at our counters at \_\_\_\_\_[location] and expiring on \_\_\_\_\_[date] ~~which is at least 60 calendar days from date of issuance~~, unless terminated earlier in accordance with the provisions hereof or otherwise extended.

*Please note that modification 1.1 is acceptable only if the date listed is at least 60 calendar days from the date of issuance.*

- 1.2 We, [Issuing Bank], hereby establish in your favor this irrevocable Letter of Credit (this “Letter of Credit”) for the account of \_\_\_\_\_ (“the Bidder”), in the amount of \$\_\_\_\_\_, effective immediately and available to you at sight upon demand at our counters at \_\_\_\_\_[location] and expiring on \_\_\_\_\_[date] which is at least 60 calendar days from date of issuance, unless terminated earlier in accordance with the provisions hereof or otherwise extended.

## Original Paragraph 2

2. This Letter of Credit is issued at the request of the Bidder, and we hereby irrevocably authorize you to draw on us, in accordance with the terms and conditions hereof, up to the maximum amount of this Letter of Credit, subject to reduction as provided in Paragraph 11 hereof. This Letter of Credit may be drawn by presenting a certificate from you stating that the Bidder:
- a) “has made a material omission or misrepresentation in the Part 1 Application or the Part 2 Application submitted by the Bidder to participate in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement”; or
  - b) “has violated the bidding rules for AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement”; or
  - c) “has a winning bid in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement and has failed to execute the Master SSO Supply Agreement within three (3) business days of the acceptance of the results by the Commission”; or
  - d) “has a winning bid in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement and has failed to meet the creditworthiness requirements of the Master SSO Supply Agreement within three (3) business days of the acceptance of the results by the Commission (as defined in the Master SSO Supply Agreement)”.

## Acceptable Modifications to Paragraph 2

- 2.1 c) “has a winning bid in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement and has failed to execute the Master ~~SSO~~ Standard Service Offer (“SSO”) Supply Agreement within three (3) business days of the acceptance of the results by the Commission”; or
- 2.2 d) “has a winning bid in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement and has failed to meet the creditworthiness requirements of the Master ~~SSO~~ Standard Service Offer (“SSO”) Supply Agreement within three (3) business days of the acceptance of the results by the Commission (as defined in the Master SSO Supply Agreement)”.
- 2.3 d) “has a winning bid in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement and has failed to meet the creditworthiness requirements of the Master SSO Supply Agreement within three (3) business days of the acceptance of the results by the Commission (as defined in the Master ~~SSO~~ Standard Service Offer (“SSO”) Supply Agreement)”.

### Original Paragraph 3

3. A partial or full drawing hereunder may be made by you on any Business Day on or prior to the expiration of this Letter of Credit by delivering, by no later than 11:00 A.M. (prevailing Eastern Time<sup>1</sup>) on such Business Day to \_\_\_\_\_ [bank], \_\_\_\_\_ [address], (i) a notice in the form of Annex 1 hereto, appropriately completed and duly signed by an Authorized Officer of AEP Ohio and (ii) your draft in the form of Annex 2 hereto, appropriately completed and duly signed by an Authorized Officer of AEP Ohio.

<sup>1</sup> If the issuer of the Letter of Credit is located in an area that is not in the Eastern time zone, this time, all other times in this Letter of Credit, and the definition of a Business Day should be adjusted accordingly.

### Acceptable Modifications to Paragraph 3

- 3.1 A partial or full drawing hereunder may be made by you on any Business Day on or prior to the expiration of this Letter of Credit by delivering, ~~by no later than~~ prior to 11:00 A.M. (prevailing Eastern Time<sup>1</sup>) on such Business Day to \_\_\_\_\_ [bank], \_\_\_\_\_ [address], (i) a notice in the form of Annex 1 hereto, appropriately completed and duly signed by an Authorized Officer of AEP Ohio and (ii) your draft in the form of Annex 2 hereto, appropriately completed and duly signed by an Authorized Officer of AEP Ohio.

<sup>1</sup> If the issuer of the Letter of Credit is located in an area that is not in the Eastern time zone, this time, all other times in this Letter of Credit, and the definition of a Business Day should be adjusted accordingly.

- 3.2 A partial or full drawing hereunder may be made by you on any Business Day on or prior to the expiration of this Letter of Credit by delivering, by no later than 11:00 A.M. (prevailing Eastern Time<sup>1</sup>) on such Business Day to \_\_\_\_\_ [bank], \_\_\_\_\_ [address], (i) a notice in the form of Annex 1 hereto, appropriately completed and duly signed by an Authorized Officer of AEP Ohio and (ii) your draft in the form of Annex 2 hereto, appropriately completed and duly signed by an Authorized Officer of AEP Ohio.

~~<sup>1</sup> If the issuer of the Letter of Credit is located in an area that is not in the Eastern time zone, this time, all other times in this Letter of Credit, and the definition of a Business Day should be adjusted accordingly.~~

*Please note that modification 3.2 is acceptable only if the issuing bank is located in the Eastern Time zone.*

#### **Original Paragraph 4**

4. We hereby agree to honor a drawing hereunder made in compliance with the terms and conditions of this Letter of Credit by transferring in immediately available funds the amount specified in the draft delivered to us in connection with such drawing to such accounts at such banks in the United States as you may specify in your draft delivered to us pursuant to Paragraph 3 hereof, by 3:00 PM (prevailing Eastern Time) on the date of such drawing if delivery of this requisite document is made prior to 11:00 AM (prevailing Eastern Time) on a Business Day pursuant to Paragraph 3 hereof, but at the opening of business on the first Business Day next succeeding the date of such drawing if delivery of the requisite document is made on or after 11:00 AM (prevailing Eastern Time) on any Business Day pursuant to Paragraph 3 hereof.

#### **Acceptable Modifications to Paragraph 4**

- 4.1 We hereby agree to honor a drawing hereunder made in compliance with the terms and conditions of this Letter of Credit by transferring in immediately available funds the amount specified in the draft delivered to us in connection with such drawing to such accounts at such banks in the United States as you may specify in your draft delivered to us pursuant to Paragraph 3 hereof, by 3:00 PM (prevailing Eastern Time) on the date of such drawing if delivery of ~~this~~the requisite documents ~~is~~are made prior to 11:00 AM (prevailing Eastern Time) on a Business Day pursuant to Paragraph 3 hereof, but at the opening of business on the first Business Day next succeeding the date of such drawing if delivery of the requisite documents ~~is~~are made on or after 11:00 AM (prevailing Eastern Time) on any Business Day pursuant to Paragraph 3 hereof.

**Original Paragraph 5**

5. If a demand for payment made by you hereunder does not, in any instance, conform to the terms and conditions of this Letter of Credit, we shall give you prompt notice (not later than three (3) Business Days following the date of receipt of the documents) that the demand for payment was not effected in accordance with the terms and conditions of this Letter of Credit, stating the reasons therefore and that we will upon your instructions hold any documents at your disposal or return the same to you. Upon being notified that the demand for payment was not effected in conformity with this Letter of Credit, you may attempt to correct any such non-conforming demand for payment to the extent that you are entitled to do so, provided, however, in such event a conforming demand for payment must be timely made in accordance with the terms of this Letter of Credit.

**Acceptable Modifications to Paragraph 5**

**Original Paragraph 6**

6. This Letter of Credit shall automatically terminate and be delivered to us for cancellation on the earliest of (i) the making by you and payment by us of the drawings in an amount equal to the maximum amount available to be made hereunder, (ii) the date we receive from you a Certificate of Expiration in the form of Annex 3 hereto, or (iii) the above-stated expiration date hereof.

**Acceptable Modifications to Paragraph 6**

6.1 ① This Letter of Credit shall automatically terminate and be delivered to us for cancellation on the earliest of (i) the making by you and payment by us of the drawings in an amount equal to the maximum amount available to be made hereunder, (ii) the date we receive from you a Certificate of ~~Expiration~~ Cancellation in the form of Annex 3 hereto, or (iii) the above-stated expiration date hereof.

*Please note that change ① to Paragraph 6 is only acceptable if change ② is made to Annex 3.*

② CERTIFICATE OF ~~EXPIRATION~~ CANCELLATION



**Original Paragraph 7**

7. As used herein:

“Authorized Officer” means President, Treasurer, any Vice President or any Assistant Treasurer or any other person holding an equivalent title.

“Business Day” means any day on which commercial banks are not authorized or required to close in New York, NY and any day on which payments can be effected on the Fed wire system.

**Acceptable Modifications to Paragraph 7**

7.1 As used herein:

“Authorized Officer” means President, Treasurer, any Vice President or any Assistant Treasurer or any other person holding an equivalent title.

“Business Day” means any day on which commercial banks are not authorized or required to close in ~~New York, NY~~ [Stamford, CT](#) and any day on which payments can be effected on the Fed wire system.

### **Original Paragraph 8**

8. This Letter of Credit is not transferable, and except as otherwise expressly stated herein, is subject to the Uniform Customs and Practice for Documentary Credits – 2007 revision, ICC Publication No. 600, or any successor publication thereto (the “UCP”). All banking charges are for the account of the Bidder. This Letter of Credit shall, as to matters not governed by the UCP, be governed and construed in accordance with New York law, without regard to principles of conflicts of law.

### **Acceptable Modifications to Paragraph 8**

8.1 This Letter of Credit is not transferable, and except as otherwise expressly stated herein, is subject to the Uniform Customs and Practice for Documentary Credits – 2007 revision, ICC Publication No. 600, ~~or any successor publication thereto~~ (the “UCP”). All banking charges are for the account of the Bidder. This Letter of Credit shall, as to matters not governed by the UCP, be governed and construed in accordance with New York law, without regard to principles of conflicts of law.

**Original Paragraph 9**

9. This Letter of Credit sets forth in full our undertaking, and such undertaking shall not in any way be modified, amended, changed, amplified or limited by reference to any document, instrument or agreement referred to herein, except for Annexes 1 through 3 hereto and the notices referred to herein; and any such reference shall not be deemed to incorporate herein by reference any document, instrument or agreement except as set forth above.

**Acceptable Modifications to Paragraph 9**

**Original Paragraph 10**

10. We certify that as of \_\_\_\_\_[date] we \_\_\_\_\_ [Bank] satisfy the minimum long-term senior unsecured debt rating of “A-” from Standard & Poor’s Rating Services or “A3” from Moody’s Investors Service, Inc.

**Acceptable Modifications to Paragraph 10**

**Original Paragraph 11**

11. The amount which may be drawn by you under this Letter of Credit shall be automatically reduced by the amount of any drawings paid through us referencing this Letter of Credit No. \_\_\_\_\_. Partial/multiple drawings are permitted hereunder. Drafts showing amounts in excess of amounts available under this Letter of Credit are acceptable, however, in no event will payment exceed the amount available to be drawn under this Letter of Credit.

**Acceptable Modifications to Paragraph 11**

11.1 The amount which may be drawn by you under this Letter of Credit shall be automatically reduced by the amount of any drawings paid ~~through~~<sup>by</sup> us referencing this Letter of Credit No. \_\_\_\_\_. Partial/multiple drawings are permitted hereunder. Drafts showing amounts in excess of amounts available under this Letter of Credit are acceptable, however, in no event will payment exceed the amount available to be drawn under this Letter of Credit.

**Original Paragraph 12**

12. Faxed document(s) are acceptable. Presentation by fax must be made to fax number \_\_\_\_\_ and confirmed by telephone to our Standby Letter of Credit Unit at \_\_\_\_\_.

**Acceptable Modifications to Paragraph 12**

12.1 ① Faxed document(s) are acceptable. Presentation by fax must be made to fax number \_\_\_\_\_ and confirmed by telephone to our Standby Letter of Credit ~~Unit~~ Department at \_\_\_\_\_.

*Please note that change ① to Paragraph 6 is only acceptable if change ② is made to Annex 1 and change ③ is made to Annex 3.*

② A1.1 To: [Bank]  
[Address]  
  
Attention: Standby Letter of Credit ~~Unit~~ Department

③ A3.1 To: [Bank]  
[Address]  
  
Attention: Standby Letter of Credit ~~Unit~~ Department

**Original Paragraph 13**

13. In the event of act of God, riot, civil commotion, insurrection, war, terrorism or any strikes or lock outs, or any cause beyond our control, that interrupts our business, and causes the place for presentation of this Letter of Credit to be closed for business on the last day of presentation, the expiration date of this Letter of Credit shall be automatically extended without amendment to a date thirty (30) calendar days after the place for presentation reopens for business.

**Acceptable Modifications to Paragraph 13**

**Original Paragraph 14**

14. This original Letter of Credit has been sent to the Auction Manager for AEP Ohio's Competitive Bidding Process:

Attn: National Economic Research Associates, Inc. (NERA)  
Auction Manager  
1835 Market Street, Suite 1205  
Philadelphia, PA 19103

We understand that the Auction Manager holds the Letter of Credit for the benefit of AEP Ohio. The aggregate amount paid to AEP Ohio during the validity of this Letter of Credit will not exceed the amount of this Letter of Credit. Any demands or communications in the form of the attached Annexes or other communications directed to us under this Letter of Credit must be signed by an Authorized Officer of AEP Ohio. Acceptance or rejection of any amendments to this Letter of Credit must be signed by an Authorized Officer of AEP Ohio or an Authorized Officer of the Auction Manager on behalf of AEP Ohio. An Authorized Officer of the Auction Manager means any Vice President or Senior Vice President of NERA.

Very truly yours,

[Bank]

\_\_\_\_\_

By: \_\_\_\_\_  
Name:  
Title:

By: \_\_\_\_\_  
Name:  
Title:

**Acceptable Modifications to Paragraph 14**



**Original Annex 1**

DRAWING UNDER LETTER OF CREDIT NO. \_\_\_\_\_

\_\_\_\_\_, 20\_\_

To: [Bank]  
[Address]

Attention: Standby Letter of Credit Unit

Ladies and Gentlemen:

The undersigned is making a drawing under the above-referenced Letter of Credit in the amount specified below and hereby certifies to you as follows:

1. Capitalized terms used and not defined herein shall have the meanings ascribed thereto in the Letter of Credit.
2. Pursuant to Paragraph 2 of the Letter of Credit No. \_\_\_\_\_, dated \_\_\_\_\_, 20\_\_, the undersigned is entitled to make a drawing under the Letter of Credit in the aggregate amount of \$ \_\_\_\_\_, inasmuch as the Bidder has \_\_\_\_\_ (state reason from conditions (a) - (d) of Paragraph 2).
3. The amount to be received by Ohio Power Company is \$ \_\_\_\_\_.
4. We acknowledge that, upon your honoring the drawing herein requested, the amount of the Letter of Credit available for drawing shall be automatically decreased by an amount equal to this drawing.

Very truly yours,

Ohio Power Company

By \_\_\_\_\_

Name:

Title:

Date:

**Acceptable Modifications to Annex 1**

A1.1            ① To: [Bank]  
                              [Address]

                              Attention: Standby Letter of Credit ~~Unit~~ Department

*Please note that change ① to Annex 1 is only acceptable if change ② is made to Paragraph 12 and change ③ is made to Annex 3.*

② Faxed document(s) are acceptable. Presentation by fax must be made to fax number \_\_\_\_\_ and confirmed by telephone to our Standby Letter of Credit ~~Unit~~ Department at \_\_\_\_\_.

③ A3.1            To:        [Bank]  
                              [Address]  
                              Attention: Standby Letter of Credit ~~Unit~~ Department

A1.2    The undersigned is making a drawing under the above-referenced Letter of Credit (the "Letter of Credit") in the amount specified below and hereby certifies to you as follows:

A1.3    Pursuant to Paragraph 2 of the Letter of Credit ~~No. \_\_\_\_\_, dated \_\_\_\_\_, 20\_\_~~, the undersigned is entitled to make a drawing under the Letter of Credit in the ~~aggregate~~ amount of \$\_\_\_\_\_, inasmuch as the Bidder has \_\_\_\_\_ (state reason from conditions (a) – (d) of Paragraph 2).

**Original Annex 2**

DRAWING UNDER LETTER OF CREDIT NO. \_\_\_\_\_

\_\_\_\_\_, 20\_\_

ON [Business Day pursuant to Paragraph 4]

PAY TO: Ohio Power Company

\$ \_\_\_\_\_

For credit to the account of \_\_\_\_\_.

FOR VALUE RECEIVED AND CHARGE TO ACCOUNT OF LETTER OF CREDIT NO. \_\_\_\_\_ OF

[Bank]

[Address]

Ohio Power Company

By \_\_\_\_\_

Name:

Title:

Date:

**Acceptable Modifications to Annex 2**

A2.1 PAY TO: Ohio Power Company (["AEP Ohio"](#))

**Original Annex 3**

CERTIFICATE OF EXPIRATION  
OF LETTER OF CREDIT NO. \_\_\_\_\_

\_\_\_\_\_, 20\_\_

To: [Bank]  
[Address]

Attention: Standby Letter of Credit Unit

Ladies and Gentlemen:

The undersigned hereby certifies to you that the above referenced Letter of Credit may be cancelled without payment. Attached hereto is said Letter of Credit and all amendments thereto, marked cancelled.

Ohio Power Company

By \_\_\_\_\_  
Name:  
Title:  
Date:

cc: \_\_\_\_\_ [Bidder]

**Acceptable Modifications to Annex 3**

A3.1           ① To: [Bank]  
                  [Address]

Attention: Standby Letter of Credit ~~Unit~~ Department

*Please note that change ① to Annex 3 is only acceptable if change ② is made to Paragraph 12 and change ③ is made to Annex 1.*

② Faxed document(s) are acceptable. Presentation by fax must be made to fax number \_\_\_\_\_ and confirmed by telephone to our Standby Letter of Credit ~~Unit~~ Department at \_\_\_\_\_.

③           To: [Bank]  
                  [Address]  
                  Attention: Standby Letter of Credit ~~Unit~~ Department

A3.2 ④ CERTIFICATE OF ~~EXPIRATION~~ CANCELLATION

*Please note that change ④ to Annex 3 is only acceptable if change ⑤ is made to Paragraph 6.*

⑤ This Letter of Credit shall automatically terminate and be delivered to us for cancellation on the earliest of (i) the making by you and payment by us of the drawings in an amount equal to the maximum amount available to be made hereunder, (ii) the date we receive from you a Certificate of ~~Expiration~~ Cancellation in the form of Annex 3 hereto, or (iii) the above-stated expiration date hereof.

**Acceptable Modifications to Letter of Intent to Provide a Guaranty**

\_\_\_\_\_ [Date]

To: Ohio Power Company, an Ohio corporation (“AEP Ohio”)

Ladies and Gentlemen,

We have been asked to provide a financial guaranty on behalf of \_\_\_\_\_ (“Bidder”) should Bidder become an SSO Supplier pursuant to its bid in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement.

Our relationship with Bidder is that of \_\_\_\_\_[parent, affiliate, etc.]. Our senior unsecured debt rating meets the Minimum Rating as defined in the Master Standard Service Offer (“SSO”) Supply Agreement.

We have confidence in Bidder’s management and in its project development, implementation and operational capabilities.

Should there be no material change in affairs, we would consider providing a financial guaranty on behalf of Bidder, such that our liability does not exceed \$\_\_\_\_\_ [amount]. We understand that this amount would be in excess of the amount of any guaranty that we have provided on behalf of Bidder. This letter, however, should not and cannot be taken as an indication of financing commitment of any kind whatsoever, or an absolute commitment to provide a financial guaranty.

Please feel free to call us if you require any additional information.

Sincerely,

\_\_\_\_\_  
Authorized signature of Representative of Guarantor

\_\_\_\_\_  
Name and Title

Ladies and Gentlemen,

We \_\_\_\_\_[Bidder] certify that we have obtained this letter of intent in good faith, and that we know of no action on our part that would significantly impair \_\_\_\_\_[Guarantor]’s assessment or its ability to provide us with the support described above.

\_\_\_\_\_  
Authorized signature of Representative of Bidder

\_\_\_\_\_  
Name and Title

1. ~~Our relationship with Bidder is that of \_\_\_\_\_ [parent, affiliate, etc.]~~ We are  
[the parent, an affiliate, etc.] of the Bidder. Our senior unsecured debt rating meets the  
Minimum Rating as defined in the Master Standard Service Offer (“SSO”) Supply  
Agreement.
2. Our relationship with Bidder is that of \_\_\_\_\_ [parent, affiliate, etc.]. ~~The~~~~Our~~ senior  
unsecured debt rating of [legal name of guarantor] meets the Minimum Rating as defined  
in the Master Standard Service Offer (“SSO”) Supply Agreement.
3. Please feel free to call us if you require any additional information.

Sincerely,

[legal name of guarantor]

\_\_\_\_\_  
Authorized signature of Representative of Guarantor

\_\_\_\_\_  
Name and Title

*NOTE: For modifications 4 and 5 below, a second signature from the same guarantor is acceptable  
but not required.*

4. Please feel free to call us if you require any additional information.

Sincerely,

\_\_\_\_\_  
Authorized signature of Representative of Guarantor

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Authorized signature of Representative of Guarantor

\_\_\_\_\_  
Name and Title

5. Ladies and Gentlemen,

We \_\_\_\_\_[Bidder] certify that we have obtained this letter of intent in good faith, and that we know of no action on our part that would significantly impair \_\_\_\_\_[Guarantor]'s assessment or its ability to provide us with the support described above.

\_\_\_\_\_  
Authorized signature of Representative of Bidder

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Authorized signature of Representative of Bidder

\_\_\_\_\_  
Name and Title



**Acceptable Modifications to Letter of Reference, Sample 1**

\_\_\_\_\_ [Date]

Letter of Reference No. \_\_\_\_\_

To: Ohio Power Company, an Ohio corporation (“AEP Ohio”)

Ladies and Gentlemen,

We \_\_\_\_\_ (“the Bank”) are currently the agent on a \$\_\_\_\_\_ [amount] revolving credit facility to \_\_\_\_\_ (“Bidder”). At this time, there is sufficient unused availability under the credit facility to issue a letter of credit in the amount of \$\_\_\_\_\_ [amount] on behalf of Bidder in support of its bid in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement.

We have had a relationship with Bidder since \_\_\_\_\_ [date]. Our relationship with Bidder remains in good standing.

We certify that we, the Bank, satisfy the minimum senior unsecured debt rating of “A-” from Standard & Poor’s or “A3” from Moody’s.

Please feel free to call us if you require any additional information.

Sincerely,

\_\_\_\_\_

Authorized signature  
Bank  
[name] [title]

Ladies and Gentlemen,

We \_\_\_\_\_ [Bidder] certify that we have obtained this letter of reference in good faith, and that we know of no action on our part that would significantly alter the unused availability under the credit facility mentioned above, or otherwise impair \_\_\_\_\_ [Bank]’s ability to provide us with the support described above.

\_\_\_\_\_

Authorized signature  
Bidder  
[name] [title]

**Acceptable Modification to Sample 1**

**You must make ALL changes on this page for the modification to be acceptable.**

\_\_\_\_\_ [Date]

Letter of Reference No. \_\_\_\_\_

To: Ohio Power Company, an Ohio corporation (“AEP Ohio”)

Ladies and Gentlemen,

We \_\_\_\_\_ (“the Bank”) are currently the agent on a \$\_\_\_\_\_ [amount] revolving credit facility to the following entity: \_\_\_\_\_, which revolving credit facility is available to \_\_\_\_\_ (“Bidder”). At this time, there is sufficient unused availability under the credit facility to issue a letter of credit in the amount of \$\_\_\_\_\_ [amount] on behalf of Bidder in support of its bid in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement.

We have had a relationship with \_\_\_\_\_ and Bidder since \_\_\_\_\_ [date]. Our relationship with \_\_\_\_\_ and Bidder remains in good standing.

We certify that we, the Bank, satisfy the minimum senior unsecured debt rating of “A-” from Standard & Poor’s or “A3” from Moody’s.

Please feel free to call us if you require any additional information.

Sincerely,

\_\_\_\_\_  
Authorized signature  
Bank  
[name] [title]

Ladies and Gentlemen,

We \_\_\_\_\_ [Bidder] certify that we have obtained this letter of reference in good faith, and that we know of no action on our part or the part of our affiliate that would significantly alter the unused availability under the credit facility mentioned above, or otherwise impair \_\_\_\_\_ [Bank]’s ability to provide us with the support described above.

\_\_\_\_\_  
Authorized signature  
Bidder  
[name] [title]

**FINAL Acceptable Modifications to Letter of Reference, Sample 2**

\_\_\_\_\_ [Date]

Letter of Reference No. \_\_\_\_\_

To: Ohio Power Company, an Ohio corporation (“AEP Ohio”)

Ladies and Gentlemen:

We \_\_\_\_\_ (“the Bank”) are currently the agent on the credit agreements to \_\_\_\_\_ (“Bidder”). Bidder has \_\_\_\_\_ [amount] of unused credit facilities at our bank available for borrowing under the terms and conditions of these credit agreements. Such a loan could be used as a cash deposit in support of Bidder’s bid in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement.

We have had a relationship with Bidder since \_\_\_\_\_ [date]. Our relationship with Bidder remains in good standing.

We certify that we, the Bank, satisfy the minimum senior unsecured debt rating of “A-” from Standard & Poor’s or “A3” from Moody’s.

Please feel free to call us if you require any additional information.

Sincerely,

\_\_\_\_\_  
Authorized signature  
[Bank]  
[name] [title]

Ladies and Gentlemen,

We \_\_\_\_\_ [Bidder] certify that we have obtained this letter of reference in good faith, and that we know of no action on our part that would significantly alter the amount of unused credit facilities mentioned above, or otherwise impair \_\_\_\_\_ [Bank]’s ability to provide us with the support described above.

\_\_\_\_\_  
Authorized signature  
[Bidder]  
[name] [title]

**Acceptable Modification to Sample 2**

**You must make ALL changes on this page for the modification to be acceptable.**

\_\_\_\_\_ [Date]

Letter of Reference No. \_\_\_\_\_

To: Ohio Power Company, an Ohio corporation (“AEP Ohio”)

Ladies and Gentlemen:

We \_\_\_\_\_ (“the Bank”) are currently the agent on the credit agreements to the following entity: \_\_\_\_\_, which credit agreement is available to \_\_\_\_\_ (“Bidder”). Bidder has \_\_\_\_\_ [amount] of unused credit facilities at our bank available for borrowing under the terms and conditions of these credit agreements. Such a loan could be used as a cash deposit in support of Bidder’s bid in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement.

We have had a relationship with \_\_\_\_\_ and Bidder since \_\_\_\_\_ [date]. Our relationship with \_\_\_\_\_ and Bidder remains in good standing.

We certify that we, the Bank, satisfy the minimum senior unsecured debt rating of “A-” from Standard & Poor’s or “A3” from Moody’s.

Please feel free to call us if you require any additional information.

Sincerely,

\_\_\_\_\_  
Authorized signature  
[Bank]  
[name] [title]

Ladies and Gentlemen,

We \_\_\_\_\_ [Bidder] certify that we have obtained this letter of reference in good faith, and that we know of no action on our part or the part of our affiliate that would significantly alter the amount of unused credit facilities mentioned above, or otherwise impair \_\_\_\_\_ [Bank]’s ability to provide us with the support described above.

\_\_\_\_\_  
Authorized signature  
[Bidder]  
[name] [title]

**FINAL Acceptable Modifications to Letter of Reference, Sample 3**

\_\_\_\_\_ [Date]

Letter of Reference No. \_\_\_\_\_

To: Ohio Power Company, an Ohio corporation (“AEP Ohio”)

Ladies and Gentlemen,

We have been asked to provide a letter of reference on behalf of \_\_\_\_\_ (“Bidder”) relative to its intentions to bid in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement.

Our relationship with Bidder has been extensive and has included involvement in a credit facility for \$ \_\_\_\_\_[amount] with aggregate lending commitments in excess of \$ \_\_\_\_\_[amount].

Should there be no material change in affairs, we would consider extending a letter of credit to Bidder in an amount not to exceed \$ \_\_\_\_\_[amount]. This letter, however, should not and cannot be taken as an indication of financing commitment or guaranty of any kind whatsoever, or an absolute commitment to provide any other services.

We certify that we \_\_\_\_\_ (“Bank”) satisfy the minimum senior unsecured debt rating of “A-” from Standard & Poor’s or “A3” from Moody’s.

Please feel free to call us if you require any additional information.

Sincerely,

\_\_\_\_\_

Authorized signature  
[Bank]  
[name] [title]

Ladies and Gentlemen,

We \_\_\_\_\_[Bidder] certify that we have obtained this letter of reference in good faith, and that we know of no action on our part that would significantly impair \_\_\_\_\_[Bank]’s assessment or its ability to provide us with the support described above.

\_\_\_\_\_

Authorized signature  
[Bidder]  
[name] [title]

**Acceptable Modification to Sample 3**

**You must make ALL changes on this page for the modification to be acceptable.**

\_\_\_\_\_ [Date]

Letter of Reference No. \_\_\_\_\_

To: Ohio Power Company, an Ohio corporation (“AEP Ohio”)

Ladies and Gentlemen,

We have been asked to provide a letter of reference on behalf of \_\_\_\_\_ for \_\_\_\_\_ (“Bidder”) relative to its intentions to bid in AEP Ohio’s Competitive Bidding Process for purposes of procuring supply under the Master Standard Service Offer (“SSO”) Supply Agreement.

Our relationship with \_\_\_\_\_ and Bidder has been extensive and has included involvement in a credit facility for \$ \_\_\_\_\_ [amount] with aggregate lending commitments in excess of \$ \_\_\_\_\_ [amount].

Should there be no material change in affairs, we would consider extending a letter of credit to Bidder in an amount not to exceed \$ \_\_\_\_\_ [amount]. This letter, however, should not and cannot be taken as an indication of financing commitment or guaranty of any kind whatsoever, or an absolute commitment to provide any other services.

We certify that we \_\_\_\_\_ (“Bank”) satisfy the minimum senior unsecured debt rating of “A-” from Standard & Poor’s or “A3” from Moody’s.

Please feel free to call us if you require any additional information.

Sincerely,

\_\_\_\_\_  
Authorized signature  
[Bank]  
[name] [title]

Ladies and Gentlemen,

We \_\_\_\_\_ [Bidder] certify that we have obtained this letter of reference in good faith, and that we know of no action on our part or the part of our affiliate that would significantly impair \_\_\_\_\_ [Bank]’s assessment or its ability to provide us with the support described above.

\_\_\_\_\_  
Authorized signature  
[Bidder]  
[name] [title]